

EMPLOYMENT ELIGIBILITY VERIFICATION

U.S. DEPARTMENT OF JUSTICE
IMMIGRATION AND NATURALIZATION SERVICE

OMB No. 1115-0136
Employment Eligibility Verification

Please read instructions before completing this form. The instructions must be available during completion of this form. ANTI-DISCRIMINATION NOTICE. It is illegal to discriminate against work eligible individuals. Employers CANNOT specify which document(s) they will accept from an employee. The refusal to hire an individual because of a future expiration date may also constitute illegal discrimination.

SECTION 1 - Employee Information and Verification - To be completed and signed by employee at the time of employment.

PRINT Last Name _____ First _____ Middle Init. ____
Maiden Name _____ Date of Birth (month/day/year) _____
Address (Street Name and Number) _____
City _____ State _____ Zipcode _____ SSN # _____

I am aware that federal law provides for imprisonment and/or fines for false statements or use of false documents in connection with the completion of this form.

I attest, under penalty of perjury, that I (check one of the following):
A citizen or national of the United States _____
A lawful Permanent Resident (Alien #A) _____
An alien authorized to work until _____
Alien # or Admission # _____

Employee Signature: _____ Date (Month/Day/Year) _____

(To be completed and signed if Section 1 is prepared by a person other than employee)

I attest, under penalty of perjury, that I have assisted in the completion of this form and that to the best of my knowledge the information is true and correct.

Preparer's/Translator's Signature: _____ Date (Month/Day/Year) _____

Print Name _____

Address (Street Name and Number) _____
City _____ State _____ Zipcode _____

SECTION 2 - Employer Review and Verification. To be completed and signed by employer.

Examine one document from List A OR examine one document from List B and one from List C as listed on the next page of this form and record the title, number and expiration date, if any, of the document(s).

	List A	OR	List B	AND	List C
Document Title:	_____		_____		_____
Issuing Authority:	_____		_____		_____
Document #:	_____		_____		_____
Expiration Date:	_____		_____		_____
Document #:	_____		_____		_____
Expiration Date:	_____		_____		_____

CERTIFICATION - I attest, under penalty of perjury, that I have examined the document(s) presented by the above-named employee, that the above-listed document(s) appear to be genuine and to relate to the employee named, that the employee began employment on (month/day/year) _____ and that to the best of my knowledge the employee is eligible to work in the United States. (State employment agencies may omit the date the employee began employment).

Signature of Employer or Authorized Representative _____

Print Name _____

Title _____

Date (month/day/year) _____

Business or Organization Name _____

Address (Street, City, State, Zip) _____

SECTION 3 - Updating and Re-verification. To be completed and signed by employer

A. New Name (if applicable) _____

Document Title: _____ Document #: _____

Expiration Date (if any): _____

I attest, under penalty of perjury, that to the best of my knowledge, this employee is eligible to work in the United States, and if the employee presented document(s), the document(s) I have examined appear to be genuine and to relate to the individual.

Signature of Employer or Authorized Representative _____

Date (month/day/year) _____

LIST OF ACCEPTABLE DOCUMENTS

LIST A	OR	LIST B	AND	LIST C
Documents that Establish Both Identity and Employment Eligibility		Documents that Establish Identity		Documents that Establish Employment Eligibility
<ol style="list-style-type: none">1. U.S. Passport (unexpired or expired)2. Certificate of U.S. Citizenship (INS Form N-560 or N-561)3. Certification of Naturalization (INS Form N-550 or N-570)4. Unexpired foreign passport, with I-551 stamp or attached INS Form I-945. Alien Registration Receipt Card with photograph (INS Form I-151 or I-551)6. Unexpired Temporary Resident Card (INS Form I-688)7. Unexpired Employment Authorization Card (INS Form I-688A)8. Unexpired Reentry Permit (INS Form I-327)9. Unexpired Refugee Travel Document (INS Form I-571)10. Unexpired Employment Authorization Document issued by the INS which contains a photograph (INS Form I-688B)		<ol style="list-style-type: none">1. Driver's License of ID card issued by a state or outlying possession of the United States providing it contains such information as name, date of birth, sex, height, eye color, and address.2. ID Card issued by federal, state, or local government agencies or entities providing it contains such information as name, date of birth, sex, height, eye color, and address.3. School ID card with a photograph4. Voters registration card5. U.S. Military card or draft record6. Military dependent's ID card7. U.S. Coast Guard Merchant Mariner Card8. Native American Tribal document9. Driver's license issued by a Canadian government authority <p>For persons under age 18 who are unable to present a document listed above:</p> <ol style="list-style-type: none">10. School record or report card11. Clinic, doctor, or hospital record12. Day-Care or Nursery school record		<ol style="list-style-type: none">1. U.S. Social Security card issued by the Social Security Administration (other than a card stating it is not valid for employment)2. Certification of Birth Abroad issued by the Department or State (Form FS-545 or Form DS-1350)3. Original or certified copy of a birth certificate issued by a state, county, municipal authority or outlying possession of the United States bearing an official seal4. Native American Tribal document5. U.S. Citizen ID card (INS Form I-197)6. ID Card for use of Resident Citizen in the United States (INS Form I-179)7. Unexpired employment authorization document issued by the INS (other than those listed under List A)